

THE HONG KONG AIR CONDITIONING AND REFRIGERATION ASSOCIATION LIMITED

香 港 空 調 及 冷 凍 商 會 有 限 公 司

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15 October 2009

To: ACRA Members

ACRA 48th Anniversary Dinner

ACRA Annual Dinner, one of our most important yearly functions appealed to the building services industry, has been scheduled to be held on Monday, 30 November 2009 at JW Marriott HK, Pacific Place, Hong Kong. This year, apart from our members offering overwhelming support as a culture, guests from government, institutions, and trade associations are invited to join. To extend a token of our affection to each and everyone of you and the guests, we have arranged performance and lucky draw to highlight the event.

Following our tradition, every Fellow Member and Corporate Member has been assigned with 6 seats and every Associate Member has been assigned with 2 seats. Seats assigned and charged to members are non-refundable at ticket price HK\$880.00 each.

Arrangement for the tables, instead of free-seating in the past, **each table will be assigned on company name(s) of members**. If members would like to top up the dinner tickets up to 12 seats, a table would be assigned to every respective member. Therefore, it would be a precious chance to invite your guests to join with designated table arrangement. Again, we would like to friendly remind you that due to a very limited additional seats available for commitment, your request would only be served on first-come-first-served basis.

Furthermore, there will be a designated promotion area near the reception for exhibition booths displaying your products and services throughout the whole evening, and members are welcome to commit, and again, it will be served on first-come-first-served basis.

Please find the following attached to this letter:

1. Programme for ACRA 48th Anniversary Dinner
2. Ordering form for Exhibition Booth (with a tentative booth floor plan layout.)
3. Ordering form for additional seats
4. Reply form for donation for lucky draw



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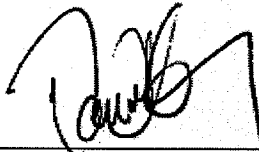
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5. Debit note (HK\$5,280.00 for Fellow Members and Corporate Members and HK\$1,760.00 for Associate Members)
6. Invitation cards (6 for Fellow Members and Corporate Members and 2 for Associate Members)

Item (5) & (6) would be sent to you by post.

Thank you for your support and we look forward to seeing you all in this event to celebrate the 48th anniversary of ACRA.

Yours faithfully,
The Hong Kong Air Conditioning and
Refrigeration Association Ltd



Daniel Chong
President
The Hong Kong Air Conditioning and
Refrigeration Association Limited

DC/VW/mt

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